



**ADMINISTRATIVE OFFICE OF THE COURTS  
PROCUREMENT AND CONTRACT ADMINISTRATION  
2003 C COMMERCE PARK DRIVE  
ANNAPOLIS, MD 21401**

**Amendment No. 2 to RFP  
Equity Digitization Services  
K12-0048-7**

**December 20, 2011**

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Amendment #2 is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

1. Page 7, Section 1.7 Pre-Proposal Conference:

A Pre-Proposal Conference (Conference) will be held on Wednesday, ~~January 25, 2012~~ beginning at 11:00 am at the Circuit Court for Cecil County. Attendance at the Conference is not mandatory, but all interested Offerors are encouraged to attend in order to facilitate better preparation of their proposals.

To: January 11, 2012

2. Page 39, Attachment D – Pre-Proposal Conference Form.

A Pre-proposal Conference will be held on ~~January 25, 2012~~ at 11:00 a.m local time at:

To: January 11, 2012

This is the only change contemplated by Amendment No. 2. All other terms and conditions are in full force and effect.

Sincerely,  
Colleen Cantler  
Procurement Specialist